



Registered Charity No. 298033 – Royal Navy Recognised Unit No.29

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# 6<sup>th</sup> Torbay Britannia Sea Scout Group

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South Quay, The Harbour, Paignton, DEVON TQ4 6DT

Dear Parents

## **Re: Child Safety**

As a youth movement, the safety and well-being of your children is our prior concern and the Group Executive Committee would like to clarify the Groups requirements for arrival and departure of children at meetings and events.

- 1 All children must be escorted, by an adult, into the main meeting hall for each meeting. Children must not be allowed to walk from the car park to the main building unless an adult escorts them.
- 2 For outside events they should be escorted, by an adult, to the Leader in Charge of the event and handed over.
- 3 Our responsibility for the care of your children commences when your children are handed over to the leader in charge by yourself or another nominated adult and ends when children are collected from the designated location by an adult.
- 4 The main door will be locked 10 minutes after the normal starting time of the meeting and re-opened 10 minutes before the end of the session.
- 5 Children must be collected from the main hall or designated meeting place for outdoor events. Children will not be allowed to leave the building to go to vehicles parked at the roadside, harbour side or in the car park. Similarly, they will not be dismissed from meetings outdoors unless they are physically collected by an adult. Children will not be allowed to leave with older siblings or other persons under the age of 18.
- 6 If you have arranged for someone other than yourself to collect your children please make sure that the leaders are aware of this.

Please note that his policy will now continue to be in effect indefinitely and we trust that you will work together with us to keep your children safe.

Yours faithfully

***Gareth Cowell***

Group Scout Leader  
6<sup>th</sup> Torbay Britannia Sea Scouts